

VOLUNTEER STIPEND ROSTER – ARPA Funded – City of Chattanooga

Business or Non-Profit Name:

Dates covered by Stipends Issued below:

An IRS form 1099 is issued to anyone receiving a stipend. Stipends should be nominal amounts to cover out-of-pocket costs to the volunteer such as mileage (gas) and meals; or the stipend may be a one-time recognition of service. The income (and expense) is reported on the volunteer’s individual annual tax return to the IRS and state of residence. Consult a professional tax advisor/preparer for questions.

Individual Receiving Stipend (typed name)	Amount of Stipend Disbursed	Date Check Issued	Disbursed Check #	Date Check Mailed/Delivered

Signature/Date of Authorized Business or Non-Profit preparing Report

Total Stipends Disbursed this Page